



**BUILDING AND DEVELOPMENT SERVICES AND  
SANTA FE COUNTY FIRE PREVENTION DIVISION  
DEVELOPMENT PERMIT APPLICATION**



**Applicant Name:** (Present &/or Former Names) \_\_\_\_\_ **Development Permit Number** \_\_\_\_\_ **Project Manager/Type/Date Received** \_\_\_\_\_

**Development Fees Paid** ☐ Y ☐ N **Amount:** \_\_\_\_\_ **Fire Impact Fee Paid** ☐ Y ☐ N **Amount:** \_\_\_\_\_ **Total Fees Paid:** \_\_\_\_\_  
**Additional Fire Inspections will be charged a minimum \$25.00 fee.**

**For official use only**

**Type of Development Permit:**

*(Indicate all that apply)*

☐ Master Plan ☐ Prelim. Plan ☐ Final Plan ☐ Family Transfer ☐ Driveway ☐ Lot Line Adj. ☐ Land Div. ☐ Accessory Structure  
☐ Residential Bldg. Plan ☐ Commercial Bldg. Plan ☐ Res. Sub. ☐ Com. Sub. ☐ Sprinkler/Alarm ☐ Mobile Home ☐ Other \_\_\_\_\_

**Wildland Hazard Rating:** ☐ Moderate ☐ High ☐ Very High ☐ Extreme ☐ N/A **Fire District** \_\_\_\_\_

**Fire Protection Water Source:** ☐ Fire Hydrant ☐ Draft Hydrant ☐ Pond ☐ Other \_\_\_\_\_ **Driveway length:** \_\_\_\_\_ **Width:** \_\_\_\_\_

**PROPERTY OWNER INFORMATION:** **First Name:** \_\_\_\_\_ **Last Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Rural address of Project:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Written Directions to Project Site:** \_\_\_\_\_  
\_\_\_\_\_

**Gate Code** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_ **Home Phone:** \_\_\_\_\_ **Email address** \_\_\_\_\_

**Contractor / Company Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**Cell Phone:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ **Work Phone** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ **Contractor's License #** \_\_\_\_\_

**PROJECT DESCRIPTION:** \_\_\_\_\_

**Section:** \_\_\_\_\_ **Township:** \_\_\_\_\_ **Range:** \_\_\_\_\_ **Commission District** \_\_\_\_\_ **Parcel ID:** \_\_\_\_\_

**UPC Number:** \_\_\_\_\_ **Plat Book :** \_\_\_\_\_ **Page:** \_\_\_\_\_ **Date Recorded:** \_\_\_\_\_

**Warranty Deed Instrument #:** \_\_\_\_\_ **Date Recorded:** \_\_\_\_\_ **Subdivision Name:** \_\_\_\_\_

**Acreage:** \_\_\_\_\_ **Estimated Completion Date:** \_\_\_\_\_ **Valuation:** \_\_\_\_\_

**Proposed Number of Dwellings Onsite:** \_\_\_\_\_ **Existing:** \_\_\_\_\_ **Total:** \_\_\_\_\_

**Proposed Number of Lots Onsite:** \_\_\_\_\_ **Existing:** \_\_\_\_\_ **Total:** \_\_\_\_\_

**Proposed Roofed Area Sq. Ft.:** \_\_\_\_\_ **Existing Roofed Area Sq. Ft. :** \_\_\_\_\_ **Total Roofed Area Sq. Ft.:** \_\_\_\_\_

**Lot Number:** \_\_\_\_\_ **Phase:** \_\_\_\_\_ **Affordable Unit:** ☐ Yes ☐ No **All Weather Access:** ☐ Yes ☐ No\* (\*Access improvements required)

**County Road:** ☐ Yes\* ☐ No (*Access Permit DPW required*) **Legal Access:** ☐ Yes ☐ No

**FEMA 100-year floodplain:** ☐ Yes\* ☐ No **Zone** \_\_\_\_\_ **Panel Number:** \_\_\_\_\_ **D** (\*Floodplain Dev. Permit required)

**NMED Septic Permit:** ☐ Yes ☐ No **Community Sewer System** ☐ Yes ☐ No **Water Restrictions:** ☐ Yes\* ☐ No **Book** \_\_\_\_\_ **Page** \_\_\_\_\_

**Shared Well:** ☐ Yes\* ☐ No **\*Share Agreement Inst. #** \_\_\_\_\_ **Well Meter Reading:** \_\_\_\_\_

**Well Permit #** \_\_\_\_\_ **Well Meter Serial Number:** \_\_\_\_\_ **Meter Type** \_\_\_\_\_ **Unit of Measure:** \_\_\_\_\_

**Community Water System:** ☐ Yes\* ☐ No (\* Water Service Letter Required) **Cistern Required:** ☐ Yes ☐ No **Rain barrels Required:** ☐ Yes ☐ No

**Proof of Taxes:** ☐ Yes ☐ No **Hydrologic Zone:** ☐ Basin ☐ B. Fringe ☐ Homestead ☐ Mountain ☐ Traditional ☐ THC ☐ Urban ☐ Metro

**Owner Acknowledgment or Authorized Representative: Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*By signing I acknowledge all information is true and accurate, and I authorize Santa Fe County staff, including County Assessors Office, to conduct necessary inspections on my property as related to this permit application. I agree and I understand that the issuance of any subsequent permits does not prevent the Santa Fe County Fire Prevention Division from requiring additional compliance with the provisions of the Santa Fe County Fire Code as adopted by the Board of County Commissioners.*

**Type of Permit Issued:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Approved By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Redlines** ☐ Yes ☐ No **Inspections Conducted:** ☐ Initial ☐ Pre-Final ☐ Final **Certificate of Completion** ☐ Yes ☐ No